Meeting Planning Chart

4 Mosting Cool			Mosting Title:			
1. Meeting Goal:			Meeting Title:			
2. Participants:			Pre-Meeting Preparation Needed:			
2. Faiticipants.			Tre-meeting reparation needed.			
3. Participant's Experience with the Subject:						
4. Desired Outcome for Participants:						
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5. Steps to Accomplish Goal	6. Time	7. Participant Activity		8. Information Needed	9. Teaching Method	10. EPIC